**Albert Gallatin Area School Board – REGULAR MEETING**

**D. Ferd Swaney Elementary School – 6:00 p.m.**

**WEDNESDAY, September 19, 2018**

**I. CALL TO ORDER**

A. Silent Meditation

B. Pledge of Allegiance

C. Roll Call

**II. PUBLIC FORUM**

Terry Burden – East End United Community Center

Tina Wilcosky – Joe Pyle Auction – old AL Wilson Elementary Auction Date – October 9, 2018

**III. SECRETARIAL**

1. Enter into executive session, if needed.
2. An executive session was held on Monday, September 17, 2018 from 7:52 p.m. to 9:15 p.m. for personnel and collective bargaining.
3. Adopt agenda as presented.
4. Approve minutes of the following meetings held on August 8, 2018 as presented.
5. Grant permission to change the November meetings from Monday, November 19, 2018- Work Session and Wednesday, November 21, 2018- Board Meeting, to Monday, November 12, 2018 - Work Session and Wednesday, November 14, 2018 -Board Meeting.

**IV. FINANCIAL**

1. Accept treasurer’s report including tax collections for August 2018 and preliminary financial statements as presented.
2. Grant permission to pay the following bills and payroll for September 2018:

1. Bills, utilities, insurance and contractual obligations paid at the end of the previous month

in the amount of $6,189,468.06

2. Current month general fund bills in the amount of $1,631,995.62

C. Accept activity accounts report as presented by building principals.

D. Grant permission to pay the following Capital Project bills:

1. Access Control Systems - $44,192.68 – AG High School Bag Scanners
2. Markl Supply Company - $17,875.00 – Walk Through Metal Detectors
3. Garland/DBS, Inc. - $49,349.44 – AG North Middle School roofing materials
4. Garland/DBS, Inc. - $43,177.52 – AG South Middle School roofing materials
5. Triangle Roofing, Inc. - $33,324.60 – AG South Middle School roof replacement
6. Triangle Roofing, Inc. – $137,339.10 – AG North Middle School roof replacement

Total: $325,258.34

1. Grant permission to set the Event Security hourly rate at $16.00 effective September 24, 2018.

**V. CORRESPONDENCE**

A. Accept the donation of door locks for High School, AG North, AG South, Masontown, Friendship

Hill and George Plava Elementary Schools from anonymous donor.

B. Notification was received from Department of Education, Matthew S. Stem, Deputy Secretary

that AG meets requirements of Part B of the IDEA.

**VI. SOLICITOR’S REPORT**

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**VII. CURRICULUM AND INSTRUCTION**

1. Superintendent’s report
2. Approve first reading of Policy 351 Drug and Substance Abuse policy.
3. Approve first reading of Policy 351.1 Pre-Employment Drug Testing policy.
4. Approve first reading of Policy 451.1 Pre-Employment Drug Testing policy.
5. Approve first reading of Policy 551.1 Pre-Employment Drug Testing policy.
6. Approve the Children with Disabilities and Special Dietary Needs attachment to Food Allergy Policy 209.2.
7. Grant formal approval for the Albert Gallatin Area School District’s 2019 Comprehensive Strategic Plan to be made available for a 28-day public inspection and comment period.

**VIII. PERSONNEL**

1. Hire Raelynn Duley as 2.5 hour cafeteria employee at George J. Plava Elementary according to contract.
2. Award Tabatha Mayfield as 2 hour cafeteria employee at Smithfield Elementary according to contract.
3. Hire Jennifer Sebulsky, Library Aide at Masontown/George J. Plava Elementary commencing October 9, 2018.
4. Create Grade 1 classroom, one year only, at Smithfield Elementary due to increase in enrollment.
5. Grant nonpaid leave of absence to Allison Price, Hall Monitor commencing August 27, 2018 through October 8, 2018.
6. Grant leave of absence to Tom Shiflett, Custodian commencing September 27, 2018 through November 8, 2018.
7. Accept the retirement of Thomas Richnafsky, Elementary Instructor, approximately October 9, 2018.
8. Accept the resignation of Rogi Lewis, Bus Monitor effective August 23, 2018.
9. Accept the resignation of Brian Shuba, Substitute School Police Officer effective August 20, 2018.
10. Accept the resignation of Jason Smitley, Middle School Assistant Football coach effective September 1, 2018.
11. Accept the resignation of Teresa Porupski, Bus Monitor effective August 9, 2018.
12. Reappoint the following school police officers for three year terms effective July 1, 2018, pursuant to their written employment contracts as presented: David A. Davison and Charles L. Depp.
13. Hire Jason Smitley as substitute High School Parking Lot Attendant effective September 19, 2018 at an hourly rate of $11.00.
14. Award Michael Cartwright the open Maintenance Position effective September 19, 2018 according to contract.
15. Discontinue Brandon Rotharmel’s employment as Middle School Assistant Football coach retroactive September 10, 2018 due to abandonment of position.
16. Transfer Donald Dice from Volunteer Middle School Assistant Football coach to Middle School Assistant Football coach effective September 19, 2018; stipend prorated for remainder of the 2018-2019 season.
17. Grant Permission to hire the following High School Coaches for one season during the 2018-2019 school year, pending all proper documents are received:
    1. Fall Conditioning - Duane Dupont
    2. Assistant Boys Basketball Coaches – Jacob Magerko, Tim Dye
    3. Assistant Girls Basketball Coaches – Sara Larkin, Rebecca Capozza

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* 1. Volunteer Assistant Girls Basketball – Mike Lubich
  2. Assistant Wrestling – Mike Simon
  3. Head 9th Grade Boys Basketball – Mike Revak
  4. Assistant 9th Grade Boys Basketball – Jeff Kopas
  5. Head Girls Softball – Chris Brunson
  6. Assistant Girls Softball Coaches– Larry Flowers, James Hershberger
  7. 9th Grade Boys Baseball - Steve Strange
  8. Volunteer Volleyball Assistant Coaches – Joe Pergar, Bailey Powell

1. Grant Permission to hire the following Middle School Coaches for one season during the 2018-2019 school year, pending all proper documents are received:
   1. Co-Head, Co-Assistant Boys Basketball – Chris Myers and Harold Pierce
   2. Winter Athletic Director – Joe Embacher
   3. Spring Athletic Director – Joe Embacher

**IX. ADMINISTRATIVE**

1. Grant permission to add the following to substitute list pending receipt of all proper documents:
2. Professional – Christine Spaw-Moats, Angela Becker, Georganna Zeglen, Chelsea Roby, Joseph Yourchik, Emily Dillinger, Genna Naymick, Kiley Dugan, Allison Baker
3. Non Professional – Candice Sapp, Cafeteria
4. Approve the following WVU student nurses for clinical’s at various times, throughout the district: Logan Bellardo, Kendra Branthoover, Chloe Evans, Alexis Roberts, Skylar Simmons, Sarah Sturgill.
5. Grant permission to AG Middle School Cheer Boosters to use AG North Cafeteria and Gym for dance on Friday, September 21, 2018 from 5:00 pm – 8:30 pm; Angela Oplinger.
6. Grant permission to AG Middle School Cheer Boosters to use AG South Cafeteria and Gym for dance on Friday, October 19, 2018 from 5:00 pm – 8:30 pm; Angela Oplinger.
7. Grant permission to Boy Scouts of America to use George J. Plava Elementary Cafeteria for Cub Scout Sign-Up Night on Thursday, September 13, 2018 from 6:30 pm – 8:00 pm; Kristen Eagle.
8. Grant permission to Cub Scouts Pack 609 to use AL Wilson Elementary Cafeteria for scout meetings on Wednesday’s from September 26, 2018 to June 1, 2019 from 6:00 pm – 8:00 pm; Lisa Murray.
9. Grant permission to Cub Scouts - Wolf to use AL Wilson Elementary Cafeteria for scout meetings on Monday’s from September 26, 2018 to June 1, 2019 from 6:00 pm – 8:00 pm; Sam Johnson.
10. Grant permission to California University of PA to use AG High School Library for Upward Bound program on Tuesday’s from October 25, 2018 to May 1, 2019 from 2:15 pm – 4:15 pm; Eron McMillen/Jennifer Ramsey.
11. Grant permission to Smithfield Cub Scout Pack 696 to use Smithfield Elementary Cafeteria scout meetings on Tuesday’s from September 11, 2018 to June 1, 2019 from 5:45 pm – 7:15 pm; Kim Stewart.
12. Grant permission to the JROTC to participate in a Staff Ride to Antietam & Harper’s Ferry on November 3 and 4, 2018 with request the use of two school vans: LTC Sodowsky/SFC Harmon and three (3) parent chaperones.
13. Grant permission to Cub Scouts Pack 609 to use AL Wilson Elementary Cafeteria for scout meetings on Monday’s from September 26, 2018 to May, 2019 from 6:00 pm – 8:00 pm; Brenda Gower.

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**X. MAINTENANCE**

A. Grant permission to pay A.J. Demor & Sons, Inc. final payment in an amount not to exceed $6,570.50 upon submittal of all final documents and approval of Vannucci, Inc, the project engineer.

**XI. ADOURNMENT**

1. The next regular meeting will be held on Wednesday, October 17, 2018 at 6:00 p.m. at the D. Ferd Swaney Elementary School.
2. Motion to adjourn